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**Subject:** RFMS Implementation Stakeholder Progress Report #4 (APR 02)

Leaders and Managers,

This is the **fourth** Regional Facility Management System (RFMS) Implementation **Stakeholder Progress Report**. I appreciate your feedback, ideas, questions, and insight as we move forward on this important CNFJ Region strategic initiative.

The RFMS Transition Communications Plan calls for one easily accessible location for information and documents pertaining to the RFMS initiative. We now have the **RFMS Web Page**, available at <http://www.pwcyoko.navy.mil/Main/index.htm>. Categories of information include 1) Regional Commander's Guidance, 2) RFMS Overview Briefings, 3) RFMS Implementation Team Charters, 4) RFMS Implementation Team Reports, 5) RFMS Stakeholder Reports, and 6) Other RFMS Related Information. We'll keep this web page current throughout transition. Feedback on structure and content is welcome.

CAPT Mike Seifert, Commander Fleet Activities Yokosuka, and I have signed the Memorandum of Understanding establishing the **Yokosuka Public Works Team** and documenting the PWT concept of operations. This is a major milestone in RFMS implementation. The Yokosuka PWT integrates all facility management capability into a seamless service delivery system in direct support of the Forward Deployed Naval Forces in Yokosuka. BZ to all who worked hard to make this possible.

RADM Robert Chaplin, Commander Naval Forces Japan, recently endorsed the **RFMS Strategic Business Plan**. This document outlines the integrated Regional Facility Management System strategies and measures for success. The RFMS Strategic Business Plan can be viewed on the RFMS Web site discussed above.

I had planned on briefing the **status of RFMS implementation** to Base Commanding Officers at the CNFJ Region Commanders Conference at the end of April. Unfortunately, the RCC was postponed until July. I will soon schedule a VTC with Base COs to discuss RFMS implementation progress and transition issues. Plan is to keep transmission to a minimum and be in the receive mode. The Regional Commander plans to participate. Please let me know if you have specific topics or issues you want addressed. VTC specifics and agenda to follow within a few days.

Our **progress** on the RFMS initiative since my last report:

- Initial meeting of RFMS Resource Management Processes Team (2 APR)
- Regional Facilities Management Team (RE, PWOs, BLMs) meeting in Yokosuka (2 APR)
- Utilities BL Team preliminary BCA out for Team review (17 APR)

- Yokosuka PWT MOU and CONOPS signed (30 APR)

**Coming** in May and June 2002:

- Utilities BL Team progress review to RFMS Steering Team (target 8 MAY)
- Engineering BL Team progress review to RFMS Steering Team (target 15 MAY)
- Charter RFMS Support Processes Team (target 15 MAY)
- VTC with Base COs to discuss RFMS implementation progress and issues (target mid-MAY)
- Charter Maintenance/Services BL and Transportation BL Teams (target 30 MAY)

I look forward to hearing from you on any RFMS implementation issue.

Very respectfully,



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